



On December 5, 2007 at 12:02 p.m., the Women Police of Alaska meeting was called to order by President Michele Logan.

Present at the meeting: Michele Logan, Sherrie Daigle, Michelle Bucher, Tara Tippet, Lana Grist, Andrea Jacobson, Greg Browning, Maxine Andrews, Angella Long and Wanda Phillips.

Minutes from the last meeting were distributed. A motion was made by Angella Long and a second by Andrea Jacobson to accept the minutes.

Treasurer Rae Arno was unable to attend. A brief report was given by President Michele Logan. Currently we have one financial obligation; a \$1000 check needs to be issued to the winner of the 2007 Scholarship.

### **OLD BUSINESS**

#### **Website:**

Maxine Andrews is doing a great job keeping the web page updated. Meeting minutes are now available to view on the website as well as upcoming events. Look for a "Presidents Corner" to be coming soon.

#### **Sale of WPA items/exhibit – FOAST:**

Items that sell best are items with the Alaska Logo. We would like to have items printed and ready to sell prior to the 2008 tourist season which begins in May.

Screen printing t shirts was suggested as a lower cost alternative to the embroidered shirts we have purchased in the past. The past logo was designed by Alex Wells of Fairbanks. Tara Tippet will talk to her about possibly drawing something new. Ideas included printing a map of the State of Alaska on the back of a t-shirt with something indicating where all the members are located.

A suggestion was made to have pens printed with the WPA logo to be used as promotional give away items.

## **APOA Conference – Juneau May 2008 Silent Auction**

WPA is looking for 25-30 items to be donated for the silent auction. Michele Logan is willing to send out letters and request donations, but she is asking for ideas. Lana Grist has picked up two forms to request round trip tickets on the Alaska Railroad. Wanda Phillips would like to donate artwork.

### **NEW BUSINESS:**

#### **IRS Letter/Notification:**

In October we received a notice from the IRS to file a Form 990, which is a Return of Organization Exempt From Income Tax, because gross receipts are normally \$25000 or less. The notice stated the form must be filed annually. Sue Chambers works for the IRS and she will be contacted for guidance in filling out the form.

#### **Membership Drive**

Michele Logan will mail letters to past members to increase our membership.

Renewal notices will go out in January 2008.

Membership cards for new members will be mailed in January 2008.

Membership has traditionally been from March to March, but will change to the calendar year, January to December.

### **NEXT MEETING:**

Our next meeting will be held March 12<sup>th</sup> in the FOAST Museum conference room.

Meeting was adjourned at 12:35 pm.